

YORK SINGLES CODE OF CONDUCT

Bylaw appendix A

Amended April 2023 and November 2024

Respect: York Singles' mandate is to provide a range of social activities for single people over fifty years of age in a safe and comfortable environment. Members come from all walks of life, many different traditions and varied experiences. All members have contributions to make to the club. Members are expected to treat other members in a respectful, courteous and congenial manner, and to appreciate the efforts of the volunteers who work tirelessly on behalf of the club. As well, when engaged in club activities, members should remember to act in the same respectful, polite and congenial way, remembering that they are representing the club. Excessive behaviour (such as loudly voiced and rudely expressed comments, complaints or disagreements) that may embarrass other members or damage the club's reputation will not be tolerated.

Privacy and Confidentiality: Sharing of information is governed by the Freedom of Information and Protection of Privacy Act. Membership lists, telephone numbers, addresses, e mail addresses, and photographs are not to be shared outside of the club for personal or commercial purposes. Documents containing personal information of members should be shredded upon disposal. These include monthly calendars, newsletters and any other information circulated to the membership. Dissemination of information outside of the club requires permission from the executive or the members or members involved.

Members who share intimate information in confidence with close friends in the club expect those friends to respect their privacy and treat such information as confidential and not to be passed on at random to other members.

Members have the right to decline to be photographed by other members and to ask not to have photographs displayed for personal or club use. The individual member is responsible for informing the photographer of his or her wishes at the time. Permission for the use of photographs on promotional materials will always be requested in advance. Pictures of events and attendees may appear on the

members only section of the website. Individual pictures may be removed upon request.

Use of Alcohol or Drugs: The use of alcohol or drugs is a personal decision. However, when the abuse of either substance occurs during club activities the club has a responsibility to take action to protect the safety of all members present. Those who habitually drink alcohol to excess place everyone present in jeopardy, including the activity and the club itself. Members planning to consume substantial amounts of alcohol or drugs of any description are responsible for ensuring they have safe transportation home. Those arriving intoxicated at an event will be asked to leave immediately and measures will be taken to provide them with safe transportation. Such behaviour may result in the member being barred from attending future events and in extreme cases having membership revoked.

Health: Be considerate of the health of other members by staying home if you have a cough, runny nose, fever, chills, sore throat, nausea, headaches, shortness of breath.

Harassment/Abuse: Defining harassment is not always an easy matter. Unwanted attention may render a club member uncomfortable and interfere with the enjoyment of club activities. Continued undesired attention may be considered harassment. York Singles is a social club not a dating service. Members interested in dating another member must approach them with discretion and consideration. Not everyone is interested in dating or forming intimate relationships. After having two or more invitations declined, a member should refrain from making further invitations and respect the wishes and privacy of the other member involved.

Abuse can take many forms such as the use of unsavoury, offensive or profane language or discriminatory practices. It can be the sharing of confidential information or making derogatory comments about a fellow member. Abuse includes physical, verbal, emotional, and mental aspects of behaviour. All members have equal rights regardless of their life situation, religion, sexual orientation or culture.

Abuse of any kind will not be tolerated. Breaches of the code of conduct will be dealt with by the executive after a fair and thorough investigation on all sides and

may result in a warning, censure and possible expulsion from the club. The consequences applied by the executive are binding.

Policies for Events: All members are welcome at all club events. Members are expected to be aware of the policies with respect to the conduct of events which are outlined in the bylaws. These policies may change from time to time at the discretion of the executive relative to the type of event. Such Information regarding sign-up sheets, payment, house parties, and other relevant matters is readily available to all members.

Car-Pooling: York Singles does not organize ride sharing to club events. Members wishing to carpool may contact others to do so. Members are strongly advised to obtain automobile liability insurance of \$2,000,000.00 or more.

Suggestions/Complaints/Compliments: The hope of the club is that all members will be reasonably satisfied with the policies, the events, the conduct of members and the satisfaction of having a network of friends with whom to enjoy activities. Suggestions are always welcome, especially those submitted to the executive in writing which include solutions to a problem. Every effort will be made to remedy situations to everyone's satisfaction. However, given the size of the membership that may not always be possible. Submissions will be reviewed at or before the next executive meeting and be responded to directly. Compliments and positive feedback are always welcome.

Club morale is important. Concerns should be addressed to the executive as soon as possible in order to prevent them from increasing to the degree which they affect the enjoyment or operation of club activities. All concerns are taken seriously.

(This document is to be considered as part of the club bylaws and its rules are therefore binding upon all members, having agreed to the same by signing the annual membership agreement)